

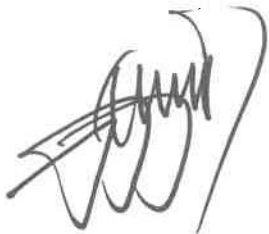


Supply Chain Management Implementation Report

For the period ended March 2025

To The Executive Mayor

In accordance with Regulation 6(3) of the Municipal Supply Chain Management Regulations, I submit the required report on the implementation of Swartland Municipality's Supply Chain Management Policy for the period: 1 January 2025 to 31 March 2025 for purposes of joint oversight.

A handwritten signature in black ink, appearing to be 'A. M. M.', written over a horizontal line.

Municipal Manager
3 April 2025

Executive Summary

Introduction

This report is a summary of the implementation of the Supply Chain Management Policy. It highlights the implementation of Supply Chain Management in the Swartland Municipality. Regulation 6(3) of the SCM Regulations requires the Accounting Officer to report quarterly on the implementation of the Supply Chain Management Policy to the Mayor, in order to strengthen oversight.

Implementation of Supply Chain Management Policy

The Supply Chain Management Policy was adopted by Council on 1 January 2006 to fully comply with the SCM Regulations communicated under National Treasury general notice 868, Gazette no. 27636. The Supply Chain Management Policy has been reviewed and approved by Council on 31 March 2025.

Committees

The below mentioned committees are established and are functioning fully according to Council's Supply Chain Management Policy and the Supply Chain Management Regulations. The committees are as listed below:

- Bid Specification Committee (BSC)
- Bid Evaluation Committee (BEC)
- Bid Adjudication Committee (BAC)

Tenders Awarded

During the quarter the BAC met **6 times**, and **6** tenders were awarded.

Attached as Annexure A (Formal Tenders) and Annexure B (Informal Tenders) is a list of all tenders awarded during this quarter by the Bid Adjudication Committee and Manager: Supply Chain Management respectively.

Herewith a summary of tenders awarded for the 2024/2025 financial year as it pertains to the specific quarter.

	Formal Tenders Awarded			Informal Tenders Awarded	
	Number of Tenders	Bid Committee Meetings	Tender Amount	Number of Tenders	Tender Amount
1 July 2024-30 September 2024	13	7	R 59 059 946.95	46	R 5 117 882.31
1 October 2024-31 December 2024	8	5	R 5 618 622.37	46	R 4 932 428.66
1 January 2025-31 March 2025	6	6	R 34 263 284.74	40	R 3 800 263.06
1 April 2025-30 June 2025	0		R 0.00	0	R 0.00
	27	18	R 98 941 854.06	132	R 13 850 574.03

Deviations Approved (≤R30,000.00)

In accordance with Paragraph 36 of the Supply Chain Management Policy, all deviations from the official procurement processes must be approved and recorded by the Accounting Officer, and reported to Council. The approval of emergency deviations with a transaction value of up to R30,000 (VAT included), has been delegated to the relevant director. The approval of all other

deviations with a transaction value of up to R30,000 (VAT included), has been delegated to the Manager: Supply Chain Management. The total value of deviations, up to a value of R30,000 (VAT included), approved for the period 1 January 2025 to 31 March 2025 amount to **R 272 554.67**. The list of approved deviations is attached as Annexure C.

Herewith a summary of deviations up to a value of R30 000 approved for the 2024/2025 financial year as it pertains to the specific quarter.

	Deviations ≤ R30 000			
	2024/2025		2023/2024	
	Number of Deviations	Deviations Amount	Number of Deviations	Deviations Amount
1 July-30 September	54	R 306 571.74	129	R 1 095 009.68
1 October-31 December	33	R 277 633.41	168	R 1 481 901.43
1 January-31 March	37	R 272 554.67	52	R 308 047.44
1 April-30 June	0	R 0.00	0	R 0.00
	124	R 856 759.82	349	R 2 884 958.55

Deviations Approved (>R30,000.00)

The total value of deviations, above the value of R30,000 (VAT included), approved for the period 1 January 2025 to 31 March 2025 amount to **R 414 483.76**. The list of approved deviations for the period 1 July 2024 to 31 March 2025 is attached as Annexure C.1.

	Deviations > R30 000			
	2024/2025		2023/2024	
	Number of Deviations	Deviations Amount	Number of Deviations	Deviations Amount
1 July-30 September	7	R 700 847.60	9	R 2 070 065.01
1 October-31 December	13	R 1 147 399.60	8	R 783 656.18
1 January-31 March	6	R 414 483.76	10	R 1 011 264.95
1 April-30 June	0	R 0.00	0	R 0.00
	26	R 2 262 730.96	27	R 3 864 986.15

Deviations with Reference to Exceptions from the Supply Chain Processes in terms of the Supply Chain Management Policy

In paragraph 2(6) of the Supply Chain Management Policy provision is made for exceptions from the supply chain processes regarding the procurement of certain services. These services include the servicing and repairs of vehicles at the vehicle agents, repair of equipment and accommodation and air travel bookings through the local travel agency. In these instances, only 1 quote needs to be obtained. In accordance with paragraph 36(2) of the Supply Chain Management Policy, these deviations must be reported to Council. Attached as "Annexure D", please find a summary of deviations with reference to exceptions from the supply chain processes for the period 1 January 2025 to 31 March 2025.

Staffing Issues

The staff complement of the Supply Chain Management unit is as follows:

- Senior Manager: Supply Chain Management,
- SCM Manager,
- SCM Head: Logistics and Disposal,
- Head: Demand, Acquisition and Evaluation
- Principal Clerk,
- Assistant Store Controller: Issues & Stocktake,
- Store Keeper: Stationery,
- Store Keeper: Purchase/Stock Levels and
- Four SCM Practitioners

Systems

- **Supplier Database**
 - The municipality is using National Treasury's Central Supplier Database with effect from 1 July 2016.

External Relations

- The SCM Unit works very closely with the Provincial Treasury on all the legislative requirements. No SCM Forum meetings were held during the quarter.

Reporting

All awards made above R300 000 have been registered on the National Treasury ePortal.

Conclusion

The Supply Chain Management Unit is continuously improving its processes and procedures in order to ensure that Council receives value for money in terms of demand and acquisitions management.

FORMAL TENDERS (>R300,000) AWARDED: 1 JANUARY 2025 - 31 MARCH 2025						ANNEXURE A
DATE	CONTRACT NO	CONTRACT NAME	AMOUNT	COMPLETION/ DELIVERY PERIOD	CONTRACTOR	CONTRIBUTION LEVEL
13.01.2025	T14.24.25	Construction of Roads in various towns in the Swartland Municipal area	Rates	12 Months	Baseline Civil Contractors (Pty) Ltd	1
29.01.2025	T17.24.25	Maintenance of 11kV switchgear, mini-substations and Ring Main Units	Rates	30-Jun-26	On Point on Time Solutions (Pty) Ltd	1
18.02.2025	T23.24.25	Construction of a 2.0m High Boundary Wall at Riverlands and Illinge Lethu Sports Grounds	R504 704.81	80 Days	Potts Devco (Pty) Ltd	1
26.02.2025	T24.24.25	Supply and Delivery of Emergency Kits	R414 554.30	3 Weeks	Jonty Engineering	1
26.03.2025	RT15-2021	Supply and Delivery of Mobile Communication Services	Rates	31-Mar-26	Telkom	N/A
31.03.2025	T13.24.25	Construction of the New Cell 3A at the Highlands Landfill Site: Civil and Lining Works	R33 344 025.63	32 Weeks	JVZ Construction (Pty) Ltd	1
			R 34 263 284.74			

INFORMAL TENDERS (>R30,000≤R300,000) AWARDED: 1 JANUARY 2025 - 31 MARCH 2025

Contract Description	Tender Number	Date Awarded	Approved Amount	Successful Bidder	Contribution Level
Supply and Fit Tyres on Truck	SCM122.24.25	02.01.2025	R 47 506.89	VWE Installasies t/a VWE Bande	0
Hire of 10m ³ Tippers to be Utilised in All Towns of Swartland Municipality	SCM109.24.25	07.01.2025	R 146 625.00	West Coast Skies Services	1
Replace Air Conditioner at Moorreesburg Library	SCM121.24.25	08.01.2025	R 48 499.53	DDD Electrical (Pty) Ltd	1
Installation of Purpose Made Aluminium Gutters at Moorreesburg Community Hall	SCM115.24.25	09.01.2025	R 79 350.00	Britlow Construction	1
Supply and Delivery of Rugged Smart Phones	SCM93.24.25	09.01.2025	R 259 973.92	Gabriel and Michael Marketing (Pty) Ltd	1
Supply and Delivery of Golf Shirts and Peak Caps	SCM120.24.25	16.01.2025	R 30 348.04	Adjuvo Enterprises (Pty) Ltd	2
Supply and Delivery of PA System and Projector	SCM123.24.25	17.01.2025	R 32 253.54	Memotek Trading cc	1
Supply and Delivery of Protective Clothing for the Streets Department	SCM105.24.25	20.01.2025	R 87 092.52	Swartland Workwear Centre (Pty) Ltd	4
Rendering of Security Services for the Mayoral Cup from 13 February 2025 - 16 February 2025	SCM116.24.25	23.01.2025	R 92 431.89	Drakenstein Security and CCTV Room (Pty) Ltd	1
Installation of Aluminium Gutters at Darling Museum	SCM128.24.25	30.01.2025	R 24 793.26	Pancare Property Services	1
Supply, Deliver, Install, Setup and Commissioning of CCTV Camera at Gene Louw Sport Ground, Moorreesburg	SCM117.24.25	04.02.2025	R 37 144.88	Ithuba Umsunda Security (Pty) Ltd	1
Supply, Deliver, Install, Setup and Commissioning of CCTV Camera in Wesbank, Malmesbury	SCM118.24.25	04.02.2025	R 38 861.24	Ithuba Umsunda Security (Pty) Ltd	1
Transport of Rugby Players and Support Staff from Various Areas in Swartland Towns on 15 February 2025	SCM133.24.25	06.02.2025	R 49 400.00	ME Smith Transport cc / Gan's Tours cc / Nawente Cleaning and Transport (Pty) Ltd	1
Provision of Dog Handler Training	SCM139.24.25	10.02.2025	R 89 700.00	Dogs and All	0
Supply and Delivery of Lunch Packs for Swartland Mayoral Cup	SCM135.24.25	11.02.2025	R 27 500.00	Annam Construction and Supply (Pty) Ltd	1
Service of 2x Poly Pumps at Malmesbury WWTW	SCM136.24.25	11.02.2025	R 51 791.40	Maxal Projects SA (Pty) Ltd	3
Supply and Install New Pump Set at Darling Swimming Pool	SCM129.24.25	11.02.2025	R 67 288.11	Tra-Col Solutions CC	1
Supply and Delivery of IT Network Equipment for K9 Unit	SCM146.24.25	13.02.2025	R 42 690.02	WLV Solutions	1
Supply and Fit Tyres on Various Trucks	SCM132.24.25	14.02.2025	R 177 235.13	VWE Installations CC t/a VWE Bande CC	0
Supply and Delivery of Library Books	SCM138.24.25	17.02.2025	R 34 499.86	Vuga Booksellers CC	1
Calibrate and Verify Flow Measurements at 4x WWTW	SCM147.24.25	18.02.2025	R 92 736.00	Henntech Services	0
Supply and Erect Fencing at Yzerfontein Tennis Courts	SCM134.24.25	18.02.2025	R 159 500.00	YME Building and Fencing (Pty) Ltd	1

Contract Description	Tender Number	Date Awarded	Approved Amount	Successful Bidder	Contribution Level
Supply and Install 2 x 22kw Vertical Multistage Centrifugal Pumpsets at Malmesbury WWTW Pump Station	SCM150.24.25	18.02.2025	R 293 480.00	DDD Electrical (Pty) Ltd	1
Supply and Delivery of Bullets	SCM119.24.25	21.02.2025	R 121 785.00	Brussel Fire Arms & Ammunition	1
Supply and Delivery of Traffic & Law Enforcement Services Uniform	SCM143.24.25	24.02.2025	R 297 636.10	Sparks and Ellis Uniforms (Pty) Ltd	1
Supply and Delivery of Batteries and Hybrid Inverters with Accessories	SCM149.24.25	24.02.2025	R 173 114.79	Hamsa Consulting Engineers (Pty) Ltd	1
Construction of New Ablution Facility, General Painting and Minor Paving at Moorreesburg Municipal Store	SCM151.24.25	03.03.2025	R 180 900.00	WLF Contractors (Pty) Ltd	1
Supply and Delivery of Folding Tables	SCM155.24.25	12.03.2025	R 80 359.70	Prolinea Office Furniture	2
Renewal of Fortigate 200E UTM License and 1 Year Forticloud Service	SCM162.24.25	12.03.2025	R 52 553.48	Dataproof Communications	2
Installation of Network Points and Wireless Equipment for Darling Fire Brigade Office	SCM156.24.25	12.03.2025	R 35 250.04	Billionetworks (Pty) Ltd	1
Supply and Fit New PTO and Hydraulic Pump on Truck	SCM130.24.25	19.03.2025	R 29 844.17	Hydraberg Hydraulics (Pty) Ltd	4
Appointment of a Service Provider to Facilitate the Recruitment and Selection Process of a Senior Manager Reporting Directly to the Municipal Manager	SCM169.24.25	19.03.2025	R 52 900.00	Roy Steele and Associates CC	4
Annual Service of Various UPS Units	SCM172.24.25	19.03.2025	R 22 076.44	Emerald Infrastructure Solutions CC	1
Renewal of EMC Unity 300 Support	SCM166.24.25	19.03.2025	R 48 427.26	Ubuntu Technology (Pty) Ltd	1
Supply and Delivery of Desktops	SCM159.24.25	19.03.2025	R 88 652.65	Ubuntu Technology (Pty) Ltd	1
Supply and Deliver Traffic Signal UPS Cabinets	SCM161.24.25	19.03.2025	R 175 536.00	DDD Electrical (Pty) Ltd	1
Supply and Delivery of School Backpacks	SCM145.24.25	25.03.2025	R 88 651.20	Swartland Workwear Centre (Pty) Ltd	4
Supply, Delivery and Installation of Play Park Equipment in the Swartland Municipal Area	SCM160.24.25	25.03.2025	R 134 000.00	WLF Contractors (Pty) Ltd	1
Supply and Delivery of Sanitary Pads and Adult Diapers	SCM142.24.25	27.03.2025	R 149 875.00	Ambitious People Holdings (Pty) Ltd	1
Repair Damaged Fencing at Rosenhof Netball/Tennis Courts, Moorreesburg	SCM167.24.25	27.03.2025	R 58 000.00	WOT Projects	1
			R 3 800 263.06		

ANNEXURE C

**DEVIATIONS WITH A VALUE EQUAL TO OR LESS THAN R30 000.00 APPROVED FOR THE QUARTER 1 JANUARY
2025 TO 31 MARCH 2025**

Supplier Name	Approval Date	Deviation Type	Department	Total
VWE Bande	09.01.2025	Emergency	Civil Engineering Services	R 6 392.56
VWE Bande	13.01.2025	Emergency	Civil Engineering Services	R 6 392.56
Universal Trading	13.01.2025	Emergency	Civil Engineering Services	R 20 562.00
WM Spilhaus Malmesbury BK	13.01.2025	Emergency	Civil Engineering Services	R 8 547.83
MA Power Cable Solutions	14.01.2025	Emergency	Electrical Engineering Services	R 13 800.00
VWE Bande	17.01.2025	Emergency	Civil Engineering Services	R 6 799.56
WJ Cotter Electrical cc	20.01.2025	Emergency	Civil Engineering Services	R 3 310.22
Swartland Joernaal	22.01.2025	Impractical	Corporate Services	R 3 220.00
Swartland Gazette	24.01.2025	Impractical	Development Services	R 12 397.00
Swartland Joernaal	24.01.2025	Impractical	Development Services	R 10 838.52
Britlow Construction cc	29.01.2025	Impractical	Civil Engineering Services	R 5 520.00
Swartland Gazette	03.02.2025	Impractical	Corporate Services	R 9 917.60
Swartland Gazette	03.02.2025	Impractical	Corporate Services	R 4 945.00
Swartland Joernaal	07.02.2025	Impractical	Corporate Services	R 11 051.04
Swartland Joernaal	07.02.2025	Impractical	Corporate Services	R 4 830.00
Swartland Gazette	07.02.2025	Impractical	Development Services	R 16 003.40
Swartland Joernaal	07.02.2025	Impractical	Development Services	R 15 088.92
Swartland Joernaal	10.02.2025	Impractical	Corporate Services	R 7 650.72
Swartland Gazette	10.02.2025	Impractical	Corporate Services	R 7 889.00
Swartland Joernaal	13.02.2025	Impractical	Development Services	R 10 422.72
VWE Bande	14.02.2025	Emergency	Civil Engineering Services	R 3 036.44
VWE Bande	19.02.2025	Impractical	Electrical Engineering Services	R 2 987.19
Swartland Gazette	19.02.2025	Impractical	Corporate Services	R 2 530.00
Swartland Joernaal	19.02.2025	Impractical	Corporate Services	R 3 600.00
Swartland Gazette	25.02.2025	Impractical	Corporate Services	R 3 162.50
Isolabantu	25.02.2025	Impractical	Corporate Services	R 3 360.00
WLF Contractors	28.02.2025	Impractical	Civil Engineering Services	R 7 670.00
Swartland Gazette	28.02.2025	Impractical	Development Services	R 4 282.60
FluidInk Media (Swartland Joernaal)	05.03.2025	Impractical	Development Services	R 3 511.20
Cyote Fire Services Enterprise (Pty) Ltd	05.03.2025	Impractical	Protection Services	R 6 862.00
Johan Bester Ingenieurswerke BK	07.03.2025	Emergency	Civil Engineering Services	R 4 844.49
FluidInk Media (Swartland Joernaal)	10.03.2025	Impractical	Development Services	R 3 326.40
VWE Installasie BK	10.03.2025	Emergency	Civil Engineering Services	R 3 450.00
Swartland Gazette	11.03.2025	Impractical	Development Services	R 4 057.20
FluidInk Media (Swartland Joernaal)	28.03.2025	Impractical	Development Services	R 10 903.60
Swartland Gazette	28.03.2025	Impractical	Development Services	R 11 720.80
FluidInk Media (Swartland Joernaal)	31.03.2025	Impractical	Corporate Services	R 7 671.60
				R 272 554.67

ANNEXURE C.1

**DEVIATIONS WITH A VALUE MORE THAN R30 000.00 APPROVED FOR THE PERIOD 1 JULY 2024 TO 31
MARCH 2025**

Supplier Name	Deviation Type	Approval Date	Department	Total
Transtech	Sole provider	17.07.2024	Civil Engineering Services	R 70 848.62
Vettie's Waste	Emergency	30.07.2024	Civil Engineering Services	R 50 025.00
VWE Installasies	Emergency	23.08.2024	Civil Engineering Services	R 170 517.98
AFGRI Equipment	Emergency	20.08.2024	Civil Engineering Services	R 79 758.25
Malmesbury Spar	Emergency	16.08.2024	Protection Services	R 113 163.30
Transtech	Sole provider	16.09.2024	Civil Engineering Services	R 171 136.72
Maxal Projects SA	Impractical	23.09.2024	Civil Engineering Services	R 45 397.73
Transtech	Sole provider	07.10.2024	Civil Engineering Services	R 130 432.14
GW Trautmann cc	Emergency	29.10.2024	Civil Engineering Services	R 74 169.19
Transtech	Sole provider	18.10.2024	Civil Engineering Services	R 93 985.15
Cape Armature Winders	Emergency	12.11.2024	Civil Engineering Services	R 75 589.50
Cape Armature Winders	Emergency	12.11.2024	Civil Engineering Services	R 40 319.00
Cape Armature Winders	Emergency	13.11.2024	Civil Engineering Services	R 61 410.00
Transtech	Sole provider	26.11.2024	Civil Engineering Services	R 139 985.04
Tricom Africa	Emergency	11.12.2024	Civil Engineering Services	R 85 971.15
Perdeberg Motors	Sole provider	23.12.2024	Civil Engineering Services	R 72 982.11
JB's Trucks Malmesbury	Sole provider	20.12.2024	Civil Engineering Services	R 68 641.20
Kanu Equipment	Impractical	23.12.2024	Civil Engineering Services	R 221 463.10
West industries (Pty) Ltd	Emergency	23.12.2024	Protection Services	R 27 120.00
Tricom Africa	Emergency	17.12.2024	Civil Engineering Services	R 55 332.02
Cape Armature Winders	Emergency	24.01.2025	Civil Engineering Services	R 58 592.50
Perdeberg Motors (Isuzu Malmesbury)	Sole provider	18.02.2025	Civil Engineering Services	R 37 374.45
GW Trautmann cc	Emergency	16.01.2025	Civil Engineering Services	R 80 583.01
Bell Equipment	Sole provider	18.02.2025	Civil Engineering Services	R 40 738.46
Perdeberg Motors	Impractical	25.02.2025	Electrical Engineering Services	R 59 195.34
Elexpert (Pty) Ltd	Impractical	13.03.2025	Electrical Engineering Services	R 138 000.00
				R 2 262 730.96

ANNEXURE D

DEVIATIONS WITH REFERENCE TO PARAGRAPH 2(6) OF THE SUPPLY CHAIN MANAGEMENT POLICY (WHERE IT IS IMPRACTICAL TO TEST THE MARKET) FOR THE PERIOD 1 JANUARY 2025 TO 31 MARCH 2025		
SERVICE PROVIDER	AMOUNT	TOTAL TRANSACTIONS
Vehicles: Services & Repairs (Para 2(6)d)		
600CT Manufacturing (Pty)Ltd	R 9 500.00	2
AFGRI	R 32 549.65	3
Babcock Equipment	R 9 977.54	1
Barloworld Equipment (Pty)Ltd	R 74 528.68	3
Bell Equipment Sales	R 45 889.04	1
FES Manufacturing	R 20 315.17	2
HD Transmissions (Pty)Ltd	R 3 430.00	1
Henrit Agri	R 14 685.79	2
HJ van Zyl Meganies BK	R 10 369.00	1
JB's Nissan (Diens En Herstel)	R 49 991.71	7
JB's Trucks - UD Trucks Malmesbury	R 488 632.27	42
Malmesbury Toyota	R 32 942.92	6
Perdeberg Motors	R 140 107.85	21
Rola VW Malmesbury	R 30 579.50	6
TFM Transtech	R 193 077.34	16
Van Breda Agri	R 14 315.48	4
Unicape Equipment	R 7 485.50	1
Weskus Meganisasie	R 11 311.05	1
Equipment: Repairs (Para 2(6)i)		
CAW-Cape Armature Winders	R 67 285.00	3
Conradie Basproeiing	R 10 730.00	1
DDD Electrical (Pty) Ltd	R 14 800.00	2
GW Trautmann cc	R 133 013.41	8
Hydraberg Hydraulic and Pneumatics Engineering	R 43 584.40	2
Hydromat cc	R 1 776.00	1
Safestop Cape	R 3 103.00	1
SDK Compressors	R 13 539.00	2
VWE Installesies BK	R 13 974.20	2
WJ Cotter Electrical cc	R 56 822.86	17
IT Software (Para 2(6)b)		
Adapt IT	R 97 784.15	1
Channel Mobile (Pty) Ltd	R 19 600.00	1
Fourier IT Innovations (PTY) Ltd	R 44 563.53	1
Landis & Gyr	R 64 641.76	1
Payday Software Systems	R 10 750.00	1
RT Systems	R 6 440.00	1
Training, Courses, Seminars (Para 2(6)e)		
CIGFARO	R 6 304.35	1

SERVICE PROVIDER	AMOUNT	TOTAL TRANSACTIONS
Ignite Advisory Services	R 9 328.00	1
Leadership Academy	R 18 636.17	1
Machinery & Equipment-Agent (Para 2(6)g)		
Demolition Technologies	R 9 270.29	2
Euraf Agencies	R 35 530.44	9
Fremtac Fire and Rescue cc	R 2 970.20	1
Fulcrum Technologies	R 14 480.00	1
Henrit Agri	R 2 281.57	1
Lumber & Lawn (Pty)Ltd	R 9 291.09	3
Medical Specialists (Para 2(6)h)		
Chazen, Swanepoel and Partners	R 7 415.76	1
Geard Pharmacy	R 2 267.09	1
Subscription & Membership Fees (Para 2(6)k)		
Greater Cederberg FPA	R 4 782.61	1
Institute of Environment and Recreation Management	R 2 765.22	1
Travel Agencies (Para 2(6)l)		
Swartland Travel Services	56 195.62	13
Tyre Repairs (Para 2(6)m)		
VWE Installasies BK	7 800.70	4
	R 1 981 414.89	206